



## JOB POSTING

**POSITION:** Team Lead      Nightstop Program      Full time

**LOCATION:** Travel throughout York Region

**REPORTS TO:** Manager of Residential Programs

The 360°kids Nightstop program is a community solution to help put an end to youth homelessness in York Region. The program trains volunteer host families across the Region, so they are ready and able to take homeless youth (16-26) into their homes on both a short-term and long-term basis.

The Team Lead, Nightstop Program, will lead and execute the day to day operations of the Nightstop Program. This role will oversee a team of Nightstop Youth & Family Workers; and source and train volunteer host families across all of York Region.

**Specific accountabilities include:**

- Responsible for the day-to-day organization and operation of the Nightstop Program.
- Develops and trains volunteer host families and provides continuous support to the host families.
- Conducts in-house assessments of potential host families to ensure a healthy and safe environment for the youth and checks all references of host families to confirm fit for program.
- Performs daily check-ins with host families to confirm availability; ensure that youth stays were as expected, or resolve any issues that may have arisen; and provide any additional information and support, as needed.
- Provides ongoing training and social opportunities for hosts to keep them engaged, to increase their abilities to care for vulnerable youth and ensure they have a healthy outlet to share their experiences.
- Oversees the relationship building and assessment of youth to ensure successful fit for the Nightstop housing program.
- Provides leadership and direction to a diverse staff team of Youth Workers in terms of operations & programs, in accordance with the approved Strategic Plan of 360°kids.
- Along with the Manager of Residential Programs, motivates and manages employees for high performance and staff retention.
- Ensures key relationships with community partners and builds a positive referral base with diverse partners, including marketing and outreach to employers and youth service agencies.
- Oversees the delivery, and where necessary participates in presentations for youth, schools, community agencies and other youth engagement opportunities regarding the program.
- Facilitates community collaboration with key partners towards the goal of building capacity for the program throughout the region.
- Represents 360°kids and the Nightstop Program to the social service network, regulators, and to the general public.
- In conjunction with the Manager of Residential Program, assists in the sound financial management and appropriate controls of the program's budget.
- Analyzes program evaluation results, ensures funder outcomes are met and ensures program integrity.
- Provides ongoing communication to Depaul UK.
- Participates in regular supervision meetings and performance appraisal meetings on a semi-annual basis.
- Facilitates regular staff meetings to ensure effective communication and training is provided.
- Participates in the 360°kids' on-call rotation (evenings, weekends and holidays) to provide support for staff and program operations outside of core hours in emergency situations.
- Other duties as required

**QUALIFICATIONS OR SKILLS REQUIRED:**

- CYW Degree/diploma or a related Human Services discipline or the equivalent combination of education and experience.
- Minimum two (2) years supervisory experience
- Leadership skills including motivation, delegation, coaching/mentoring, empowerment and demonstrated initiative.
- Demonstrated experience working with at-risk and street involved youth, awareness of youth



homelessness, sexual health, mental health, abuse, and addiction needs.

- Ability to make decisions and work as part of a team.
- Strong personal ethics, integrity, reliable, time management and organization skills; excellent relationship building, communication and interpersonal skills.
- Ability to work effectively in a dynamic, complex environment and organize time and workload efficiently.
- Strong oral and written communication with all levels of staff, the public and clients while maintaining objectivity. Ability to establish and maintain effective working relationships with clients, staff, community agencies and the public.
- Working knowledge of York Region services is an asset.
- French as a second language is an asset.
- Current First Aid/CPR certification, current vulnerable sector screening, reliable motor car, valid driver's license and a clean driver's abstract. \$2M liability insurance required.

**INTERESTED APPLICANTS SHOULD FORWARD THEIR RESUME TO: [careers@360kids.ca](mailto:careers@360kids.ca)**

**POSTING DATE: February 11, 2019**

**CLOSING DATE: February 25, 2019**

360°kids is an equal opportunity employer. We welcome diversity in the workplace and encourage applications from all qualified candidates. We thank all applicants for their interest however only those selected for an interview will be contacted. 360°kids offers accommodation for applicants in our recruitment processes, if you are contacted regarding a job opportunity please advise if you require accommodation.